





HEALTHY AIR LIVING PARTNER CHECK LIST

As a Healthy Air Living Partner, you are committing your organization to the following whenever possible:

- Appoint a Healthy Air Living coordinator for your organization. Your coordinator will be responsible for implementing and communicating Healthy Air Living information to your organization.

Your designated Healthy Air Living coordinator whenever possible should do the following:

- Display your Healthy Air Living Partner window decal in a visible area.
- Forward to all employees with email addresses the monthly electronic "Valley Air News" newsletter, which includes Healthy Air Living tips, notices of incentive programs, and other important air-quality information. The Valley Air District will email the newsletter directly to your coordinator.
- Forward to all employees with email addresses Healthy Air Living e-blasts, event notices and important real-time air quality updates. These will be sent periodically directly to your coordinator.
- Become familiar with the posters, newsletters and other tools and resources available on the Healthy Air Living website at www.healthyairliving.com/partnersonly/.
- Include a Healthy Air Living article in your employee newsletter (example available online).
- Post the Healthy Air Living Partner logo on your website and link to www.healthyairliving.com.
- Promote your organization's commitment to clean air by having your company's logo listed along with other Partners on www.healthyairliving.com. Simply email your company logo to healthyairliving.partners@valleyair.org (jpg or eps files please).
- Sign up your organization to become a Friend of the Valley Air District on
 -  Facebook
 -  Twitter
- Set a date for the Air District to do an air quality presentation to your employees or a Healthy Air Living committee.
- Submit a completed Healthy Air Living Business Pledge Card (available online or from the Air District) for your organization.
- Encourage your employees to sign a Healthy Air Living Personal Pledge Card (available online or from the Air District).

Any pledge card returned to the Valley Air District will be entered into contests for prizes and incentives. Prizes can include air-friendly items such as electric lawn equipment, bicycles and bike gear, fireplace upgrades ... even a hybrid vehicle!

Questions or comments?

Contact the Valley Air District by emailing healthyairliving.partners@valleyair.org.

